**Lim Hui Ling Dorothy**

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**WORK EXPERIENCE**

Jan 2014 – Present

**EQUINIX ASIA PACIFIC PTE LTD**

General Ledger, Regional Shared Service Centre (Senior Accountant)

Summary of responsibilities:

Finance responsibilities:

* Led the Shared Service Centre setup in 2014 for Hong Kong country (total – 2 entities and 1 branch office)
* Perform and co-ordinate month-end closing with country team
* Preparation, processing and posting of monthly journals
* Processing of fixed assets, CIP% schedules
* Preparation of monthly audit schedules
* Preparation of monthly and quarterly fluctuation analysis
* Intercompany billing, reconciliation and confirmation
* Review of lease agreements for operating, capital or built-to-suit leases, computing and assessing for asset retirement obligation
* Preparation of quarterly accounting memos for assessment in compliance with US GAAP requirements
* Preparation of monthly schedules for vendor information updates in system
* Sign off for SOX internal controls review
* Liaise with auditors for statutory and group reporting requirements

Finance Projects involvement:

2014:

* Involved in User Acceptance Testing for upgrade of Oracle Accounting System (R11 to R12), identifying areas of system improvement (key reports functionalities)
* Involved in REIT restructuring for Hong Kong – creation of one additional legal entity (2015), User Acceptance Testing in Oracle and recording of transfer entries

2015:

* Shadowing program to Regional Tax Department (3 months)
  + Assisted in deferred taxes computation true-up from local GAAP to US GAAP
  + Assisted in report validation for automating GST rates in billing system
* Acquisition of Japan subsidiaries (total – 10 entities). Worked with Corporate HQ team in US and with KPMG in Purchase Accounting entries
  + Chart of Accounts mapping conversion of acquired subsidiaries’ Trial Balance
  + Recording of conversion bridge entries from Japan GAAP to US GAAP for month-end closing

2016:

* Secondment to Japan for Post-Merger Integration activities of acquired subsidiaries in Japan (7 months)
  + Oversee month-end closing activities – drafting calendar deadlines and key liaison accountant co-ordinating between Japan, Shared Service Centre and Corporate HQ
  + Setup internal processes for US SOX compliance reporting, reviewing SOX deliverables, liaison with Corporate SOX team and with local/ global auditors for any issues and findings
  + Involved in Systems integration planning and execution processes
  + Involved in REIT restructuring planning and execution for acquired subsidiaries
  + Integration of acquired subsidiaries into Equinix culture and work processes
  + Liaison with local/global auditors for acquisition and year-end audit

Other non-finance projects involvement:

2016:

* APAC Lead-in-charge for Global Corporate Travel Program rollout
  + Worked with Corporate HQ in selecting of global travel management vendor
  + Review and shortlisted vendors for Request for Proposals (RFPs), demo views
  + Worked with selected vendor on planning and execution of program rollout for APAC countries

Recognition and Rewards

2015:

* Q1 2015 Finance Equistar Team Award

2016:

* Individual nomination for Q2 2016 Finance Equistar for ‘Extra Miler’ efforts

**KPMG**

Sep 2009 – Jan 2014

External Audit (Assistant Manager)

Audit experience in industries – Electronics & Chemicals, Oil & Gas, Schools, and Government Agencies

Summary of responsibilities:

* Planning, performing of audit fieldwork - responsible for identification of significant risk areas based on client’s business industry and operations. Propose audit approach and procedures. Recognition of relevant internal controls within the client’s financial processes, identification of weakness areas and recommendation of improvement points to further strengthen internal controls
* Performed review analysis between client’s budgeted and actual financial performances
* Review of the financial statements in compliance to the reporting financial framework

Recognition and Rewards

2012:

* Service Excellence Team Awards 2012 – Gold Award

**PROFESSIONAL QUALIFICATION**

Chartered Accountant (Singapore)

**EDUCATION**

**Bachelor of Accountancy**

June 2009

Second Class Honours (Lower Division), Nanyang Technological University, Singapore

**GCE A Level**

2005

**Anderson Junior College**

2003

**GCE O Level**

**Upper Serangoon Secondary School**

**EDUCATION HIGHLIGHTS**

**Social Service Award (Platinum)**

2005

For good participation in Community Involvement Program (CIP)

2005

**CCA Commendation Award**

For exemplary achievements in CCA

2003

**Ministry of Education: EAGLES Award**

For leadership skills

2003

**CCA Merit Award**

For exemplary achievements in CCA (Concert Band)

2002

**Concert Band:** Band Major

**Edusave Scholarship Award (Ministry of Education, Singapore)**

2000 - 2003

For good academic performance

**IT SKILLS**

Oracle (11i, R12)

Hyperion

Cadency

Microsoft Certified Application Specialist – Microsoft Office Excel 2007

Microsoft Certified Application Specialist – Microsoft Office Access 2007

**HOBBIES/INTERESTS**

Music, Cycling, Travelling